



Position: Alcohol & Drug Counselor In-Training
Revised: May 12, 2016
FTE: Part-time starting at 10 hours with possibility of increase
Salary: \$10.50-\$14.00/hour (Dependent on experience)
Reports to: A&A Program Manager

Overview of Responsibilities

The A&D Counselor In-Training works under the supervision of a program manager and clinical supervisor to develop his/her experience with the goal of receiving Certified Alcohol & Drug Counselor.

Generally, the Alcohol and Drug Counselor (CADC-I) is responsible for providing culturally specific and linguistically appropriate confidential addictions counseling, education and support to individuals, families and the community and for promoting healthy lifestyles and healthy choices.

The A&D Counselor provides counseling and support to Latino individuals and families experiencing addictions. This may include confidential individual, family or group counseling about the causes and effects of addictions support for families dealing with addictions and/or referrals to treatment for individuals requesting this opportunity. The A&D Counselor also provides education to individuals and groups in the Latino community with a focus on high-risk populations including youth and women. The Counselor is familiar with other services and resources in the community and works closely to provide information and support when required. Promoting a healthy, addictions free lifestyle will ensure the health and wellness of individuals, family members and the community.

Organizational Description

Centro Latino Americano is a non-profit, community-based organization that serves the Latino community of Lane County by providing social services, facilitating access to community services and advocating for the fair treatment. Centro maintains programs that provide direct service (addictions counseling, mental health therapy, mentoring, and basic needs assistance) as well as providing referrals and links to other community services.

| Position Description |
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| <p>The following outlines the position for someone who achieves CADC-I status.</p> <ul style="list-style-type: none">■ Provide a variety of professional alcohol and other drug related prevention, intervention, or treatment services.■ Within scope of license(s) currently held, will conduct client assessments/diagnoses, per DSM-V.■ Develop and implement treatment plans and recovery oriented activities for individuals and groups in collaboration with program clinical supervisor.■ Facilitate referrals.■ Provide case management services.■ Evaluate client progress.■ Prepare and present treatment progress, history, and summary reports as requested. |



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- Responsible for caseload services, document all services and activities in accordance with a variety of local, state, and federal guidelines, for individuals with alcohol and other drug related problems under the supervision of a certified Clinical Supervisor.
- Provide prevention services and educational activities.
- Assist with program orientation.
- Work with community groups in networking and empowerment to reduce alcohol and other drug problems.
- Collect relevant data.
- Participate in development activities.
- Teach classes on such topics as communication, intimacy, family systems and alcoholism, codependency, incest, physical and emotional abuse, grief, and the Twelve Step Program of Alcoholics Anonymous.
- Counselors may also be required to educate the community on these and other issues relating to chemical health problems.

Position Qualifications

- Educational, life experience, and/or interest relates to a career as a Certified Alcohol & Drug Counselor - I;
- Minimum educational experience is high school diploma or GED;
- Committed to pursuing the training to achieve CADC-I status;
- Bilingual in Spanish and English.

Application Procedure

Those interested are asked to submit a resume, application and cover letter describing how they meet the required qualifications. Applications are available at the front office or on our website at www.centrolatinoamericano.org. Please mail, e-mail or drop off applications materials to:

Basilio Sandoval, Alcohol & Addictions Program Manager

944 W. 5th Ave., Eugene, OR 97402

basilio@centrolatinoamericano.org

(541) 687-2667, ext. 120

If you have any questions, please contact Basilio.