



Position: Grocery Delivery and Support Specialist
Hours: 12-18
Salary: \$14 an hour plus mileage
Reports to: Outreach Coordinator

This is a temporary position to support our efforts during the Covid-19 pandemic. We are seeking an individual who is reliable, committed, responsible, and a problem solver. Preferable bilingual in Spanish.

What is in our agency for you

We are a multicultural agency dedicated to empowering Latinx families by providing opportunities and building bridges for a stronger community. We envisioned a thriving, connected community where all people are valued. If you are passionate about advocating for the Latinx community and immigrants' rights, your job at Centro will allow you to do that. Moreover, if you want to stay connected to your Latin American roots or you want to constantly interact and cultivate authentic relationships with coworkers coming from different Latin American countries, Centro is the place for you.

Position Description
Duties and responsibilities include but are not limited to the following: <ul style="list-style-type: none">• Pantry stocking• Grocery delivery• Accurately file and store grocery shopping receipts• Maintain a high level of professionalism and integrity• Promote, develop, and maintain productive, amicable working relationships with diverse individuals and groups, including peers and supervisors.• Prepare and maintain weekly time sheets and other related duties assigned by supervisor

Position Requirements:

- a) Organized and thorough
- b) Ability to shop in person and problem solve when issues with an order arise
- c) Driver license, car insurance and reliable transportation required



- d) Establish and maintain effective working relationships with those contacted in the course of work.
- e) Communicate clearly and concisely
- f) A reliable internet connection. Some duties will be performed remotely.

Background Check: Eligible candidates must be able to pass a background check.

Application Procedure

Those interested are asked to submit a completed job application (on our website, www.centrolatinoamericano.org). Please e-mail, application materials to:

Evelyn Salinas, Behavioral Health & Family Services Director
944 W. 5th Ave., Eugene, OR 97402
esalinas@centrolatinoamericano.org
(541) 687-2667

If you have any questions, please e-mail or call Evelyn.

